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THE TRAVANCORE-COCHIN LITERARY, SCIENTIFIC AND  
CHARITABLE SOCIETIES REDISTRATION ACT - 1955

MEMORANDUM OF ASSOCIATION

THE SOCIETY FOR EDUCATION AND CHARITY , KOLLAMULA

1. Name : The name of the society is " THE SOCIETY FOR EDUCATION AND CHARITY, KOLLAMULA" (hereinafter called "the society").
2. Address : The registered office of the society shall be at the parish, House No. 20, in ward No. IX, OF Vechoochira Panchayath, Mukkoottuthara P.O., Kollamula- 686510, Pathanamthitta District.
3. Nature of the society and Area of Operation : The society shall be a non - profit making charitable society, with aims and objectives specified in this Memorandum of Association. Area of operation shall be the whole of India

NO. 5408/04.08.2012.

Society for Education and  
Charity

ERUMELY VENDOR

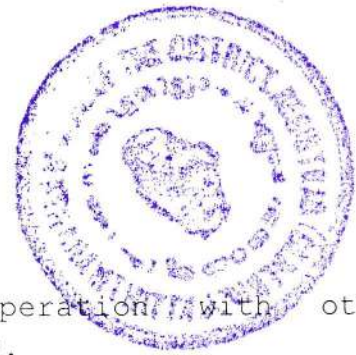




## 4. OBJECTS:

The objects for which the society is established are the following:

- i) To further the cause of education in all its fields and to establish and run the Little Flower Public School, Mukkoottuthara P.O., Kollamula, Pathanamthitta District. (1) ✓
- ii) To establish, run and maintain Educational Institutions (of) ✓  
to provide quality education to (the) children. ✓
- iii) To establish, run and maintain educational institutions of any kind for the benefit of members of the public without distinction of caste, race or creed.
- iv) To make payments of money or contribute financial assistance to any persons for assisting them in further or higher education or research in any subject or for training in any professional, scientific, industrial, commercial or other society, whether such training, research or study is done in India and / or abroad. (P.T.O)
- v) To establish, maintain, run, develop, improve, extend, grant, donations for and to aid and assist in the establishment, maintenance, running, development, improvement, and extension of general, commercial and technical education, elementary schools, secondary schools, high schools, workshops, industrial, technical art, craft and science schools or institutions, hostels for students and generally all kinds of educational institutions of whatsoever description for the welfare and uplift of the general public.
- vi) To institute and award scholarships and medals to Indian citizens for study, research or apprenticeship of whatsoever description either in India and / or abroad and to provide endowments in Universities for scholars.
- vii) To promote and protect the cultural heritage and development of the people by suitable activities including the organizing of folk schools, cultural schools, art schools and centres, study groups, village fairs.
- Viii) To organize training centres in village industries, khadi, handicrafts, cottage industries and useful crafts.
- ix) To establish and maintain printing presses and engage in printing and publishing all kinds of literature, including books, periodicals, pamphlets and other publications for popularizing and advancing programmes and objects related



- to the objects of the society.
- x) To co-operate and work in co-operation with other organizations working of similar lines.
  - xi) To acquire by purchase, lease or gift, lands and buildings for use as schools and appurtenance thereto and for connected purpose and furniture, equipment, vehicles, etc. required for the conduct of schools and other connected purposes.
  - xii) To appoint staff required for the administration of the society, workshops and other institutions run by it, including teaching and management personnel and to fix salaries, emoluments, conditions of service and retirement benefits for them. (P.T.O)
  - xiii) To establish and maintain libraries and to provide amenities for recreation necessary or incidental to the conduct of schools, hostels and other institutions.
  - xiv) To receive grants, subsidies or donations from any organisation, Government, local or charitable organisations, individuals or institutions to promote the objects of the society.
  - xv) To hold, manage and invest all funds raised by the society in such manner as may be deemed fit by the society and to further the objects of the society.
  - xvi) To utilise, expend and apply moneys, income and assets including capital assets of the Society, for the promotion management and conduct of the work and in furtherance of the objects of the Society.
  - xvii) To appoint auditors, advocates, doctors and other professionals and to fix their fees and remuneration and other conditions of appointment.
  - xviii) To prescribe the rates of fees and other payments to be levied from students admitted to schools, workshops or other educational institutions and hostels conducted by the Society.
  - xix) To borrow money or to take funds as loan or over draft from individuals, institutions, financial institutions, funding agencies, scheduled banks, co-operative banks or other banks with or without security, in any manner the Society think fit and to repay the same with or without interest, and also to take shares in chitties or kuries.





- xx) To purchase land , vehicles, Televisions, computers, or any other movable or immovable properties on ready payment or by hire purchase by hypothecation of the same and / or other properties of the Society.
- xxi) To care for the sick and the aged and to educate young people and orphans abandoned or in need of help and to carry on all charitable works for the socio - economic development of the weaker sections of the Society, especially in the fields of curative and preventive medical care and health services and to carry on all charitable <sup>(activities)</sup> ~~activities~~ connected with health and medical care and to run or assist in running hospitals, dispensaries and health centres etc. (P.T.O)
- xxii) To enter into agreements and register deeds and documents.
- Xxiii) From time to time to alter , extend or abridge the memorandum of Association and the Rules and Regulations of the Society in furtherance of the objects of the Society.
- xxiv) To do any and all things authorized and permitted under the laws in force for the time being, to achieve and further objects of the Society as a non - profit making organisation.

5. DISSOLUTION:

If upon winding up or dissolution of the Society there remains after satisfaction of all claims and liabilities any property of the society whatsoever, the same shall be given back to St. Maria Goretti's Church, Kollamula or transferred to some other society having objects similar to the objects of the society as lawfully decided by the society at the time of dissolution in accordance with the provisions of the Act.



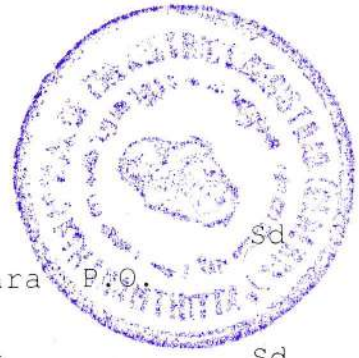
## 6. MANAGING COMMITTEE:

The names, occupations, addresses and offices of the members of the Managing Committee, which shall be the Governing Body, to whom, by the Rules and regulations of the Society, the Management of the affairs of the Society is entrusted are:-

Name	Occupation	Address	Office
1. Fr. Antony Thannickal (S) (R.A. & P.R.S.V.)	Priest	St. Maria Goretti's Church, Kollamula Mukkoottuthara P.O. (6) (Pin - 686510)	Chairman
2. Fr. Joseph Mailadiyil	Priest	St. Maria Goretti's Church, Kollamula Mukkoottuthara P.O.	Member
3. Mr. Thomas Mathew Parippi-kunnel	Planter	Parippikunnel Kollamula, Chathenthara P.O.	Secretary

We, the several persons whose names, occupations, address and signatures are given below are desirous of being formed into a society in accordance with the provisions of the Travancore Cochin Literary, Scientific and Charitable Societies Regulation Act, 1955, under the name of " SOCIETY FOR EDUCATION AND CHARITY, KOLLAMULA" in pursuance of this Memorandum of Association, namely:

<u>Name</u>	<u>Occupation</u>	<u>Address</u>	<u>Signature</u>
1. Fr. Antony Thannickal	Priest	St. Maria Goretti's Church, Kollamula Mukkoottuthara P.O.	Sd
2. Fr. Joseph Mailadiyil	Priest	St. Maria Goretti's Church, Kollamula Mukkoottuthara P.O.	Sd
3. Mr. Thomas Mathew Parippi-kunnel	Planter	Parippikunnel Kollamula, Mukkoottuthara P.O.	Sd
4. Mr. K.J. John		Kulaprathazhe	



Kulaprathazhe	Planter	Kollamula	Sd
5. Sr. Tresa		Mukkoottuthara P.O.	
Maria	Teacher	Superior	
		S.H. Convent	Sd
		Kollamula	
		Mukkoottuthara P.O.	
6. Mr. K.J. Joseph	Planter	Kizhukandayil	Sd
		Chathenthara P.O.	
7. Mr. James		Karackattu	Sd
Karackattu	Teacher	Kollamula	
		Mukkoottuthara P.O.	
8. Sri. M.M. Joseph		Mangamthanam	
Mangamthanam	Planter	Kollamula	Sd
		Mukkoottuthara P.O.	
Witnesses:			
1. Mr. Jose		St. Maria Goretti's	
Thadickal	Sacristan	Church, Kollamula	Sd
		Mukkoottuthara P.O.	
2. Mr. Pawlose		St. Maria Goretti's	
Thoompunkal	Trustee	Church, Kollamula	Sd
		Mukkoottuthara P.O.	

Place : Kollamula,  
Date : 1-9-1995.



THE TRAVANCORE - COCHIN LITERARY, SCIENTIFIC AND  
CHARITABLE SOCIETIES REGISTRATION ACT, 1955



RULES AND REGULATIONS

THE SOCIETY FOR EDUCATION AND CHARITY, KOLLAMULA

1. PRELIMINARY:

Society for education and charity, Kollamula (hereinafter called "the society") is established for the objects set forth in its Memorandum of Association.

2. DEFINITIONS:

In these Rules and Regulations, unless there is something in the subject or context repugnant or inconsistent therewith;

- i) "The Act" means the Travancore- Cochin Literary, Scientific and Charitable Societies Registration Act (88955/1955)
- ii) "The Rules" means the Rules and regulations of the Society as herein contained or as amended, altered or substituted from time to time.
- iii) "The Managing Committee" means the Governing Body of the Society from time to time, to whom, by these Rules, the Management of the society is entrusted.
- iv) "Members" means a member of the Society for the time being, whose name is entered in its Membership Register and whose membership has not terminated by resignation, removal or otherwise.
- v) "Memorandum" means the Memorandum of Association of the Society.
- vi) "Year" means the financial year of the Society which, until otherwise determined by the Society, shall extend from 1st April to 31st March.
- vii) "Chairman" means rev Fr Antony Thannicakl, Manager, Little Flower Public School, Kollamula, and Vicar, St. Maria Goretti's Church, Kollamula.

3. MEMBERSHIP:

- i) The Society shall consist of not less than seven members. The signatories to the memorandum shall be the initial members of the society.
- ii) Only persons who have completed the age of 18 and have undertaken in writing to abide by the rules shall be eligible for membership. A person may be appointed as a member of the Society by a decision of the majority of the



members of the Society at a meeting, provided however that such appointment be approved by the Chairman of the Society.

- iii) A member shall cease to be a member upon death or upon resignation or upon removal as herein provided. Any member who is found to be unfit to continue as a member may be removed from membership by the General Body by a decision of the two-third majority of the members of the Society at a meeting.
- iv) The Society shall maintain a Register of Members wherein shall be entered the names, addresses and occupation if any of the members, the date on which each person become a member and the date on which a person cease to be a member.
- v) Save as provided in sub-clause (i) above, the rights and privileges of a member shall not be transferred or transmitted and no such transfer or transmission shall be binding on or recognized by the Society.

#### 4. THE GENREAL BODY

- i) The supreme authority of the Society shall be the <sup>(10)</sup> Body, which will consist of all the members of the Society. <sup>(General)</sup>
- ii) The General Body shall hold Annual General Meetings which shall ordinarily be held within six months after the closing of the financial year and not later than fifteen months after the immediately preceding meeting. The General Body may also hold special meetings whenever required.
- iii) The matters to be transacted at the Annual General Meetings shall include the passing of the Annual Report of the Managing Committee and the audited accounts of the income and expenditure of the society for the year and the Balance Sheet, election of the members of the Managing Committee and the appointment of an Auditor. However, the first year's accounts shall be audited by an Auditor appointed by the Managing Committee and , in the succeeding years, by an Auditor appointed by the General Body.
- iv) Quorum for the meeting of the General Body shall be three members present in person. At least fifteen day's notice giving the agenda, shall be given to all members who are in India for the time being, for the meeting of the General Body. General meeting shall be convened by the Chairman or the Secretary or the Managing Committee or on the requisition by 50% of the members of the society. with with

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the consent of all the members in India for the time being a meeting of the General Body may be called on the shorter notice.

- v) At every General meeting of the Society, a member shall be entitled to attend and vote in person. At every such meeting, decisions shall, except where otherwise provided be by simple majority, each member present in person having one vote and, in the event of equality of votes, the Chairman having a casting vote.
- vi) The Chairman of the Society shall preside over all General Meetings of the Society. Minutes of all the proceedings of the General Meetings shall be entered in books kept for the purpose and such minutes shall be signed by the Chairman.

#### 5. MANAGING COMMITTEE

- i) The Managing Committee shall consist of not less than 5 elected members among whom one shall be the Chairman of the Society, i.e the Vicar, St Maria Goretti,s Church Kollamula.
- ii) All members of the Managing Committee shall be elected by the General Body. They shall hold office for a period of one year but a retiring member shall be eligible for re-appointment.
- iii) In the event of any interim vacancy in the Managing Committee, the Chairman shall have the power to fill up the vacancy by nomination, to hold office until the next Annual General Meeting.
- iv) The quorum for meeting of the Managing Committee shall be two members present in person.
- v) The Managing Committee shall meet as often as necessary.
- vi) The meetings of the Managing Committee may be convened by the Chairman.
- vii) The chairman of the Society shall <sup>(11)</sup> ~~preside~~ <sup>(12)</sup> (presides) over the meetings of the Managing Committee. In the absence of the Chairman, the, Members of the Managing Committee shall elect from themselves a Chairman for the meeting. In the event of equality of votes at a meeting, the Chairman shall have a casing vote.
- Viii) A list of the Managing Committee shall be filed with the Registrar within 14 days of the Annual General Meeting.
- ix) A resolution circulated to all members of the Managing Committee and approved in writing by a Majority of them



shall be as valid as a resolution passed at a meeting duly convened and held.

- x) Minutes of all the proceedings of the Managing Committee shall be entered in books kept for the purpose. Such minutes shall be signed by the Chairman.
- xi) The Secretary or Treasurer may at any time be removed from office by a decision of 2/3 majority of the members of the society at a general body meetings specially convened for the purpose.

6. DUTIES, POWERS AND RESPONSIBILITITES OF THE MANAGING COMMITTEE:

- i) The Managing Committee shall control, direct and supervise all activities and do all acts that are necessary for the effective implementation of the work of the Society, provided, however, that no immovable property of the Society shall be sold or changed without the prior resolution of the general body authorizing the same.
- ii) The Managing Committee may take the initiative for expansion of the activities of the Society in keeping with its objectives.
- iii) Notwithstanding anything herein, the Managing Committee may delegate any of its powers to the Chairman.
- iv) It may receive or raise funds for the promotion of the activities of the society.
- v) It shall have the accounts of the society audited annually and produce the same for consideration of the Annual General Meeting. A copy of audited accounts, duly certified as required by the Act, shall be filed with the Registrar within twentyone days from the date of the Annual General Meeting.

- vi) Funds of the Society shall be invested in such investments including <sup>(14) (authorised)</sup> lands and buildings or in such bank or banks duly <sup>(13) (authorised)</sup> by the Managing Committee and such investments shall be dealt with and bank accounts operated by the <sup>(15) (authorised)</sup> Chairman or such other person or persons who are <sup>(16) (authorised)</sup> in that behalf by the Managing Committee.

7. THE CHAIRMAN, SECRETARY AND TREASURER


- i) The Chairman shall exercise all powers and do all such acts as any be required for the proper conduct of the business and administration of the Society in consultation with the Managing Committee.



- ii) The Chairman may appoint a Secretary and Treasurer either from among the members of the Managing Committee or otherwise and such Secretary and Treasurer shall hold office for a period of two years if not terminated earlier by the Chairman after one month's notice.
- iii) The appointment and discipline of all employees of the Society shall be made by the Chairman.
- iv) The Secretary shall attend to the ordinary correspondence of the Society, make official reports and maintain the registers and files of the society, and file all returns with the Registrar under the Act, and attend to such work as may be entrusted to him by the Chairman or the Managing Committee.
- v) The Treasurer shall be responsible for keeping proper accounts for all moneys received and expended by the Society and for preparing Annual Accounts.

8. INCOME

All the income of the Society from properties vested or allowed for the use of the Society or from wheresoever derived shall be expended solely to accomplish or further any or all the charitable objects of the Society as set forth in this Memorandum of Association and for no other purpose and no portion there of shall be distributed among its members by way of profits dividends, bonuses or otherwise, provided that nothing herein shall prevent payment of remuneration to employees for services rendered.

9. Notwithstanding anything herein contained, the Memorandum of the Rules may only be amended, on the recommendation of the Managing Committee, by the General body by a three - fifths majority of the members of the Society at a meeting convened specially for the purpose, giving at least one month's notice of the proposal for the amendment and in accordance with the Act. A true copy of all amendments shall be submitted to the Registrar's Office within 14 days from the date of the General Body Meeting at which the amendments are made. These Rules shall be read subject to the provisions of the act.
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## 10. MISCELLANEOUS

- i) Father Vicar of St. Maria Goretti's Church, Kollamula shall be the Chairman of the Society, since, ST. Maria Goretti's Parish., Kollamula has given use of the landed property and the buildings in it for the Society.
- ii) Any policy decision or decisions on finance exceeding Ruppee one Lakh shall have the prior approval of the General Body before executing such decisions.
- iii) The Society shall have the powers to establish and run any Educational or technical <sup>(17)</sup> ~~(institutions)~~ Institutions in any part of India to help the poor Sections of the Society.

This is a true copy of the Rules and Regulations of the Society for Education and Charity, Kollamula approved the General Body Meeting held on 10th September 1995 at St. Maria Goretti's parish house, Kollamula.

Sd

Sd

Sd

Chairman

Vice Chairman

Secretary

Fr. Antony Thannickal

Fr. Joseph Mailadiyil

Mr. Thomas Mathew

TRUE COPY

CNO: 36/12

In this copy, Corrections:-

Scorings: (1), (2), (3), (5), (8), (11), (13), (15), (17) ✓

Interlineations: (4), (6), (7), (9), (10), (12), (14), (16) ✓

Copy Prepared by } Joy. K.P, LDC, (J.P.)

Copy Compared by } Reader: AKHIL VIR LDC (A.K.V.)

Pathanamthitta,  
13-8-2012

Examiner: Joy. K.P, LDC, (J.P.)



N. RANJITH KUMAR  
DISTRICT REGISTRAR (GENERAL)  
PATHANAMTHITTA